

For more information contact:

Supreme Council
Fraternal Mission Department
(203) 752-4270
fraternalmission@kofc.org

1 COLUMBUS PLAZA | NEW HAVEN, CT | 06510-3326
WWW.KOFC.ORG



WORKING WITH *your*
GENERAL OR FIELD
AGENT IN...

PROMOTING
THE *Insurance*
PROGRAM



**KNIGHTS
OF COLUMBUS®**

Occasionally, councils find it necessary to work directly with their general agent in pursuit of the Founders' Award. The following are some suggestions that councils can implement, with the help of their general agent, in an attempt to promote the insurance program and attain the Founders' Award.

- **DEVELOP A PLAN**

The grand knight should call the council's field or general agent to develop a plan involving promotions and attendance at council meetings, open houses, First Degrees and events to promote the Order's insurance program.

- **CONTACT INFORMATION**

Include your assigned agent's name, address and phone number in the council bulletin or newsletter, and on the council's website.

- **FRATERNAL BENEFIT NIGHTS**

Arrange for your field or general agent to conduct fraternal benefit nights at your council for members and their spouses.

- **INSURANCE ARTICLES**

Ask your agent to write articles for your council bulletin. Articles are also available from the Field Management Department at the Supreme Council office.

- **INSURANCE MAILINGS**

Request that your agent send informational mailings to all members of the council promoting the insurance program.

- **INSURANCE INSERTS**

Obtain literature recommended by your general agent, available from Supplies Online, to include in your council's mailings.

- **INACTIVE INSURANCE MEMBERS**

Contact all inactive insurance members and encourage them to reinstate their membership in the council. Listings are available from the Fraternal Mission Department. (A reactivation of an inactive insurance member counts as both a membership and an insurance addition towards council quotas.)

- **CAREER OPPORTUNITIES**

Work with your general agent to promote career opportunities as field agents to the members of your council.

- **MEMBERSHIP DOCUMENTS**

Forward your general agent his copy of all membership documents after each First Degree.

- **INSURANCE QUOTA**

Start efforts to attain the Founders' Award early in the fraternal year, to ensure success by June 30.

- **COMMUNICATION LINES**

Keep the lines of communication open with your general agent during the fraternal year. Be sure that both parties are aware of the council's insurance status at all times.